

FAQs

1: Where can I find my Eagle Valley Owner ID/Number?

The Owner ID, also sometimes referred to as Owner Number or Owner Code, is a six-digit number shown on your check stub detail in the “Payee” box and on your division order form as the “Owner ID”. Please include your owner number in all communications with Eagle Valley.

2: What is a Division Order?

A *Division Order* is a document confirming an owner’s interest in a specific well. A division order does not change or effect your lease and it does not convey your interest. A division order acts as an owner’s ratification authorizing Eagle Valley to distribute their revenue according to the information stated in the document. Texas statutes related to Division Orders can be found in the Texas Natural Resources Code, Section 91.401 – 91.408 <https://statutes.capitol.texas.gov/Docs/NR/htm/NR.91.htm>.

3: When can I expect to receive a royalty check?

Royalty payments are distributed to mineral owners whose properties are located within the given production unit allocated to each well.

Royalty payments can only be distributed to mineral owners who have signed a *Division Order form*.

If you have signed a Division Order and returned the hard copy to Eagle Valley, the initial payment will be made within 120 days after the end of the month of first sale of production. Subsequent payments will be made within 60 days after the end of the calendar month in which oil production is sold or 90 days after the end of the calendar month in which gas production is sold.

Royalty payments may not be distributed right away if the payment is less than \$100.00. Payments under \$100.00 may be accrued before disbursement until the total amount equals \$100.00 or more, or until December 31 of each year, whichever occurs first.

If you are aware of a producing well operated by Eagle Valley Development on or under your property and you have not received a Division Order from Eagle Valley, please use

the [Contact Us](#) page on our website requesting a Division Order. Please include your full legal name, the county in which your minerals are located, and effective date of your oil and gas lease if applicable.

4: Do you offer a Direct Deposit program for royalty payments?

Yes. You can find the form [here](#). Please follow the instructions on the form.

Please note, the completed form may take up to two weeks for approval from the date of submission, so you may receive one more physical check after your completed form has been submitted. If you receive more than one physical check (dated at least a month apart) in the mail after submitting an ACH form, please reach out by using the [Contact Us](#) page.

6. How do I get payments sent to me if my address changed?

If your address has changed, please notify Eagle Valley immediately. Before a payment can be sent to a new address, a change of address form signed by the interest owner must be sent to Eagle Valley. The form can be accessed [here](#). Please note that the owner signature on the change of address form must be notarized before a change of address can be finalized.

5: How do I get payments to be made directly to me if there has been a change in ownership?

If the ownership of the interests has changed, please notify Eagle Valley as soon as possible. Eagle Valley will then place any revenues related to those interests into suspense, i.e., they will be held and not distributed until the ownership change request has been resolved.

Please note that Eagle Valley cannot change an owner nor any payments until it has received sufficient documentation verifying the change in ownership. The documentation requirements may vary based on the circumstances surrounding the ownership change. An ownership change will also require a new Division Order to be executed and returned to Eagle Valley before any payments can be made to the new owner. Please refer to the Owner Relations tab on our website.